

OHIO UNIVERSITY BULLETIN

**correspondence
study 1966-1967**

the extension division



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OHIO UNIVERSITY • ATHENS, OHIO

THE FEES, programs and requirements in this bulletin are effective with the first semester 1966-67. They are necessarily subject to change without notice at the discretion of the University.

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IN THIS BULLETIN . . .

This bulletin announces the 1966-67 program of correspondence study at Ohio University.

General Information (page 5) outlines the scope of the University's correspondence study program and related educational offerings.

Admission and Registration (page 6) tells how to register for correspondence courses. It reports admission requirements and the policies and procedures for registering properly and with minimum effort.

More Information (page 8) reports policies and procedures applicable to correspondence study. It also describes how the courses are organized and conducted.


Course Offerings (page 10) is a list of the correspondence courses.

For additional information or assistance concerning correspondence study, contact:

Correspondence Study
Extension Division
Ohio University
Athens, Ohio 45701
Dr. Elizabeth B. Stanton
Director of University Extension

When sending a query about a particular course, be sure to refer to the course number and title.

Application Blank is inserted in center of this bulletin.



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GENERAL INFORMATION

Correspondence study at Ohio University offers courses at the undergraduate level. Course work is drawn from diverse segments of the curriculum and is usually prepared and graded by the instructors who teach the subjects on campus. Study is available on a credit and non-credit basis.

Areas of course offerings The 1966-67 program offers 130 courses in 31 subject areas: accounting, advertising, botany, business law, chemistry, classical languages, economics, education, engineering, English, fine arts, geography, German, government, history, home economics, humanities, journalism, library science, management, marketing, mathematics, philosophy, physical education, physical science, physics, psychology, radio-television, sociology, speech, statistics.

About the colleges Correspondence courses are drawn from five colleges of the University: Arts and Sciences, Business Administration, Education, Engineering and Technology, and Fine Arts. For information about the degree programs and requirements and special curricula of these colleges, contact the appropriate dean's office or consult a copy of the *Ohio University Bulletin, General Catalog Issue 1966-67*. For admissions information, write Director of Admissions, Ohio University, Athens, Ohio 45701.

University College This college provides basic preparation for admission to each of the degree-granting colleges at Ohio University. It also offers a program leading to the Associate in Arts degree for the student who does not intend to complete a four-year degree program. The Associate in Arts degree requires completion of 62 semester hours of required and elective courses. Some of these courses may be taken through correspondence study. Write the dean of the college for further information.

Summer Session The Summer Session, consisting of two five-and-one-half-week terms, offers courses from every department of the University. A bulletin describing these offerings may be obtained from the Director of the Summer Session.

Off-Campus Academic Programs A branch campus program offers continuing education to residents in the Belmont County, Chillicothe, Ironton, Lancaster, Portsmouth and Zanesville areas. Largely courses at freshman and sophomore levels are offered in daytime, late afternoon and evening classes. A few courses are offered at the junior, senior and graduate levels. Students in these branch campuses are enrolled in University College for two years (62 hours). For information, write Dean of Off-Campus Academic Programs.

ADMISSION AND REGISTRATION

Registration for correspondence study at Ohio University is open throughout the year.

Eligibility for admission Graduates of accredited high schools are eligible for admission. A person who has not graduated from high school may take correspondence courses if he is 21 years or older and, in the opinion of the Extension Division, is capable of profiting from correspondence study. To be accepted for correspondence study, the student is expected to be in good standing at the institution he last attended. A student admitted to correspondence study may or may not be admitted to residence study on the main or one of the branch campuses.

Number of courses to carry It is recommended that the person register for no more than one correspondence course at a time. A person may not carry more than two courses at any one time.

Prerequisites for degree candidates The candidate for a degree at Ohio University must fulfill the course prerequisites listed in the *Ohio University Bulletin, General Catalog Issue*. In most cases, these prerequisites are similar if not identical to the prerequisites listed in this bulletin.

Credit applicable to degree A student at Ohio University may earn up to 25 percent of the semester hours required for his degree or certificate through correspondence study and other extension work. No correspondence study credit may be used as graduate credit.

Credit for teacher certification Before registering, the person planning to apply correspondence study credit toward teacher certification requirements should check the state's department of education to insure that such credit is applicable.

Register in time for credit The student who plans to apply correspondence credit toward degree or teacher certification requirements is reminded to register in time to satisfy the deadline for submission of grades for graduation or certification. He should advise the Extension Division when submitting his registration of the date and reason for such deadline. The candidate should expect to take the final examination in a course not later than two weeks prior to the graduation or certification date.

Degree candidates The student at Ohio University who plans to apply correspondence credit for graduation in January or June should register for such credit by Tuesday, October 4, 1966 (for January graduation), or Wednesday, February 8, 1967 (for June graduation).

To finish course by summer's end The student who expects to complete a correspondence course by summer's end should register in mid-May. This applies to candidates for graduation in August or certification in September.

Application for Registration This form is inserted in the center of the bulletin. Please fill out the form accurately and completely. Incorrect information may invalidate credit;

incomplete information may cause the application to be refused.

Permission to register For the student enrolled at Ohio University or another institution, or working for a degree from a university (though not presently enrolled), written permission to take a correspondence course must accompany the application form. Permission Slips are available in the offices of all deans at the University; for the student at another institution, written permission may be obtained from the dean or registrar. The student in residence at Ohio University must resubmit a Permission Slip each semester he expects to be working on a correspondence course.

Course fees The full amount of the course fee must accompany the

registration form. Fees are the same for credit and non-credit enrollment. Course fees for 1966-67 are \$15 per semester hour for residents of the State of Ohio, and \$16 per semester hour for non-residents.

Special mailing fees Study Guides are sent third class, graded lessons first class. For USAFI enrollees with APO or FPO addresses, Study Guides and graded lessons are sent air mail, books by bookrate; an additional \$5 fee is required for air mail shipment of textbooks. The civilian student residing outside the United States may have Study Guides and graded lessons sent air mail by submitting an additional payment with his registration. (See schedule below)

Special mailing fees are forfeited upon withdrawal from a course.

ADDITIONAL PAYMENT FOR AIR MAIL OUTSIDE U.S.

	1sh*	2sh	3sh	4sh	5sh
Canada and Mexico	\$.96	\$1.92	\$ 2.88	\$ 3.84	\$ 4.80
Latin America	2.40	4.80	7.20	9.60	12.00
Europe and North Africa	3.60	7.20	10.80	14.40	18.00
All other locations	4.80	9.60	14.40	19.20	24.00

*sh is semester hour

CHECKLIST: ITEMS NEEDED IN SUBMITTING APPLICATION

<i>item</i>	<i>required of:</i>	<i>see page:</i>
Application for Registration	All applicants	6
Registration Permission Slip	Applicant enrolled at Ohio University or other institution Applicant working for degree at Ohio University or other institution, though not enrolled at time of registration	7
Course fee (full amount)	All applicants	7
Special mailing fees	Civilian applicant residing outside U.S. and desiring air mail shipment of Study Guides and graded lessons (excludes serviceman with APO or FPO address) USAFI enrollee with APO or FPO address desiring air mail shipment of textbook	7

MORE INFORMATION

If the applicant is refused registration he receives a full refund of fees. If accepted, the student receives a Study Guide and the lessons for each course.

Study Guide The Study Guide outlines the course of study and tells how to prepare and return lessons for grading. It also contains information on the textbooks and how to secure them. The guide is the property of the student; graded lessons are the property of the University and must be returned before a final grade can be reported.

Purchasing books The Extension Division supplies textbooks for the student enrolled under USAFL. Other students are expected to purchase their own textbooks.

Study units A one-semester-hour course consists of 12 lessons or study units; a two-semester-hour course of 24 lessons; a three-semester-hour course of 36 lessons, and so forth. The student should expect to expend approximately three hours preparing each lesson.

Time to complete course The stu-

dent may take up to 12 months to complete a correspondence course as measured from the date of registration. The minimum time in which a three-semester-hour course can be completed is ten weeks; the total time on two three-semester-hour courses taken concurrently is 20 weeks. Lessons may not be submitted at a rate greater than six per week, regardless of the number of courses taken. Lessons are counted toward the permissible number of six per week when they are received in the Extension Division office between Monday and Saturday.

Extension of time Upon payment of a \$5 fee, a student may secure a three-month extension of time to complete a course. Not more than two extensions will be granted.

Examinations An application blank and instructions for applying for examinations are in the Study Guide. Mid-course and final examinations of approximately two-hours duration are required for nearly all correspondence courses taken for credit. A student must wait for return of all graded lessons before tak-

ing an examination; lessons beyond the mid-course examination cannot be submitted until the student has taken this examination. The final examination should be taken 30 days from the date the student receives his last graded lesson in the course. Examinations are expected to be taken within one month of being received by the supervisor; otherwise, it is the responsibility of the supervisor to return the examination to the Extension Division office.

Where to take examinations The resident of Athens County and the student enrolled at the University must take examinations in the Extension Division office; examinations are offered Saturday mornings at 9. A student not residing in Athens County may take his examinations at the Extension Division office or under supervision of a high school or college official as specified in the examination application blank. (Note: No fee is paid by the University to the person supervising the examination.) Examinations for USAFI students are usually supervised by an education officer or chaplain assigned the duty.

Grading Grades indicating the quality of the student's work in correspondence study are reported for each lesson as well as for examinations. Final grades are also assigned for credit work.

Condition in Composition If written work of students expecting to apply correspondence credit toward degree requirements at the University is judged deficient, the instructor may recommend a Condition in Composition. This would require the student to enroll in the Writing

Clinic and, later, retake the English Proficiency Test.

Transcript of record A form in the Study Guide may be used to request a transcript of record. Each student is entitled to one copy of his transcript without charge. Additional copies cost \$1 each.

Changing from credit to non-credit A student may transfer from credit to non-credit enrollment in a correspondence course if the request is made before two-thirds of his course lessons are completed. Such transfer is granted only if the student has been doing satisfactory work.

Transferring courses The student may change registration from one correspondence course to another upon payment of a \$4 fee. Such a request will be granted if it is received no later than 90 days from the date of his registration and he has submitted no more than three lessons. Completion time for the new course is counted from the date of the original registration. A USAFI student cannot transfer from one course to another in this manner; he must be disenrolled from the original course, then apply for enrollment in the new one.

Fee refund If a student withdraws from a correspondence course no later than three months from the date of his registration (as indicated in Study Guide) and he has submitted no more than three lessons, he is entitled to a two-thirds refund. No refund is made if the student has submitted four or more lessons. A student cannot transfer correspondence course fees to extension classes, main or branch campus classes, or to another person.

COURSE OFFERINGS

This listing of courses available through correspondence study at Ohio University is arranged alphabetically by area (accounting, advertising, botany, and so forth) and, in most cases, numerical sequence (low to high) within each area. Each item includes the following information, in order:

Course number: 1-99 designates courses intended primarily for freshmen; 100-199 courses for sophomore level and above; 200-299 courses for juniors and seniors; 300-399 refers to courses open primarily to juniors, seniors and graduate students.

Course title

Course content: brief description of material covered in course lessons.

Prerequisites: course(s) or subject matter which student is expected to have had before taking this course. Prerequisite courses in the same department are indicated by

course number only (71, 14 and so forth) if the course appears elsewhere in the same listings; course number and title are otherwise used. All prerequisites are in parentheses () following description of course content.

Credit for course: indicated in terms of number of semester hours (sh) given (if any) for the course. Three semester hours is the usual number allowed for a course; 12-130 is the number usually required for a baccalaureate degree at the University, of which no more than 25 percent (31-33) may be earned through correspondence study. Semester hours earned through correspondence study cannot be applied as graduate credit at Ohio University or elsewhere.

Name of instructor: indicated in small caps following credit listing.

Other information appears in parentheses () after these items.

ACCOUNTING

75 Elementary Accounting

Fundamental principles of accounting theory and practice in corporations, partnerships and proprietorships. 3sh BECKERT

76 Elementary Accounting

Continuation of 75. (75) 3sh BECKERT

125 Intermediate Accounting

Preparation and analysis of accounting statements; special problems in accounting for current, fixed and intangible assets, for liabilities and corporate net worth; funds and reserves; investments. (76) 3sh BECKERT

126 Intermediate Accounting

Continuation of 125. (125) 3sh BECKERT

175 Cost Accounting

Determining manufacturing costs under the job-order and process system. (76) 3sh BECKERT

217 Federal Taxes

Survey course covering income and other taxes; emphasis on impact of tax structure on business and investment decisions. (76 or 111: Industrial Accounting) 3sh STEPHENSON

261 Teaching of Bookkeeping and Basic Business

Intended for teachers or prospective teachers of bookkeeping and business subjects in junior and senior high schools. Considers objectives of bookkeeping, junior business training and commercial arithmetic courses; the place of such courses in junior and senior high schools; methods of conducting recitations, grading and examination, and record keeping. (125) 2sh BECKERT

343 Federal Income Tax Accounting

Study of tax problems of individuals, partnerships, corporations and fiduciaries (including income, estate and gift taxes); covers tax planning and practice before the Internal Revenue Service; provides preparation for annual examination to practice before the U.S. Treasury Department. (217) 3sh STEPHENSON

356 Auditing Principles and Practice

Purposes and scope of audits and examina-

tions; audit principles and procedure; application of audit principles to practice material based on actual audit; audit reports and certificates. (126 and 175) 3sh BECKERT

ADVERTISING

155 Advertising Principles

A survey of advertising which considers its place in the field of marketing and its procedures. (155 or 255: Marketing Principles or permission) 3sh TURNBULL

ART—See Fine Arts

BOTANY

3 General Botany

Structure and functions of plants; classification of plant kingdom; fundamental interrelationships of plants and animals, including man. 3sh WALLACE (*not credited as laboratory science unless student earns one additional hour in laboratory section on campus; by correspondence only*)

133 Nature Study

Designed to develop in the student an awareness, understanding, and appreciation of living things; emphasis on materials and methods that will be of use to teachers. 3sh WALLACE (*does not apply toward any degree at the University*)

BUSINESS LAW

255 Legal Environment of Business

Principles of law involved in contracts, sales and bailments. 3sh KLOSS

256 Legal Environment of Business

Principles of law involved in negotiable instruments, partnerships and corporations. 3sh NOTESTINE

342 Law of Real Estate

Considers deeds, mortgages, leases and other interests in real property, and the relationships between landlord and tenant. (256 or permission) 3sh NOTESTINE

CHEMISTRY

3 General Chemistry

Beginning course providing general survey of subject. (high school algebra) 3sh WINKLER (*not credited as a laboratory science at University unless the student earns one additional hour in laboratory section on campus*)

113 Organic Chemistry

Non-laboratory course in fundamentals of organic chemistry for persons who are not Bachelor of Science degree candidates with majors in Chemistry or Chemical Engineering. (one year of college chemistry) 3sh WINKLER

CLASSICAL LANGUAGES

(To take any of these courses by correspondence a person should have studied some Latin.)

1 Beginning Greek

Introduction to the rudiments of the language; includes fundamental grammatical principles, pronunciation and a working vocabulary; emphasis upon the Greek element in English. 4sh HULTGREN

2 Beginning Greek

Continuation of 1. (1) 4sh HULTGREN

1 Beginning Latin

Introductory course leading to the reading of easy Latin stories of history and mythology; designed as preparation for Latin 2. 4sh HULTGREN

2 Beginning Latin

Consists of easy narrative dealing with mythology and Roman history; selections from Caesar's *Gallie Wars*; considerable review of fundamentals. (1 or one year of high school Latin) 4sh HULTGREN

102 Vergil

Readings from Aeneid Books I-VI. (101: Latin Review and Reading, 123, 127 or three years of high school Latin) 4sh HULTGREN

123 Cicero's Orations

Selected orations: some of the introductory lessons include translations from Ceasar's *Gallie Wars*. Effort is made to provide adequate review as well as to progress in

reading a new author. (2 or two years of high school Latin; students whose Latin 2 is not fresh should take 127) 4sh HULTGREN (*offered only through correspondence study*)

127 Classical Latin Prose

Course for those who have had two or more years of high school Latin, or an equivalent amount of college Latin (six semester hours of first and second semester Latin). Those who desire a thorough review of Latin grammar must register for three hours credit. Those familiar with essentials of Latin grammar (including uses of infinitive and subjunctive, gerund and gerundive) may register for two hours credit. All students are to read the *Res Gestae* of the Emperor Augustus and Selected *Lives* of Nepos. Students who had their preparatory Latin some time ago may, by taking the three-hour version of this course in place of Latin 2, get both review and advanced work. The two-hour version is suitable for any student who has not read the authors specified. (1 and 2, or two or more years of high school Latin) 2 or 3sh HULTGREN (*by correspondence study only*)

ECONOMICS

101 Principles of Economics

Basic theory and economic analysis of prices, markets, production, wages, interest, rent and profits. 3sh PICARD

102 Principles of Economics

Economic institutions and problems of society. Considers labor unions, money and banking, taxation, public utilities, international trade, business cycles, and agriculture. (101 or equivalent) 3sh PICARD

309 Public Utilities

Economic basis of the public utility concept and its relation to business organization. Covers nature, scope, development, legal organization and regulation of public utilities. (102 or equivalent) 3sh PICARD

315 Public Finance

Analysis of spending and taxing functions of federal, state and local governments. Considers various taxes and growing importance of fiscal policy in determining

APPLICATION FOR REGISTRATION

CORRESPONDENCE STUDY
OHIO UNIVERSITY, EXTENSION DIVISION
Athens, Ohio 45701

Date ----- *Amount enclosed \$-----

Name in full (Print) -----
Mr. Miss Mrs. -----
(Last Name) (First Name) (Second Name)

Present Address -----
(Street and Number) (City) (State) (Code) County-----

Telephone Number -----
(Street and Number) (City) (State) (Code) County-----

Permanent Address -----
(Street and Number) (City) (State) (Code) County-----

Telephone Number -----
Date of birth ----- Place of birth -----

EDUCATION

	Name and Location of Institution	Dates Attended		No. of Units or Semester Hours Earned	Did You Graduate?
		From	To		
High School					
College or University					

Name and catalog number of course. (It is recommended that you register for only one course at a time; you may not register for more than two.) -----
What studies have you had leading to the course for which you desire to register? State definitely what prerequisite courses have been taken. -----

Occupation -----
(If teacher, state grade. If in armed forces, give both civilian and military occupations)

Are you working toward a degree at a college or university? ----- If yes, name the institution -----
----- and expected graduation date ----- A student intending to apply correspondence study credit toward a degree, must submit a written statement of approval from the Dean of his institution permitting him to carry the course.

Are you in good standing in the institution you last attended? -----

Purpose in taking the course: College credit -----; College entrance requirement -----; Certification -----;
Other (please specify) -----

Are you currently enrolled in another correspondence course with Ohio University? ----- If so, please give name and number -----

Remarks -----

USE THE BACK OF THIS SHEET FOR ADDITIONAL REMARKS

• Fees for residents of Ohio: 1 s. hr., \$15.00; 2 s. hr., \$30.00; 3 s. hr., \$45.00; 4 s. hr., \$60.00; 5 s. hr., \$75.00. Fee for non-residents of Ohio: 1 s. hr., \$16.00; 2 s. hr., \$32.00; 3 s. hr., \$48.00; 4 s. hr., \$64.00; 5 s. hr., \$80.00. This schedule of fees is to be disregarded by USAFI enrollees.

Make checks, money orders or drafts payable to "Ohio University". No portion of a fee can be refunded after three months from date of registration. Also no portion of a fee can be refunded after three lessons have been mailed.

level of employment. (102 or equivalent)
3sh PICARD

335 Labor Economics

Survey of the economic forces generating modern labor problems. Topics considered include history of the labor movement, labor in politics, labor-management relations, wages and full employment. (102 or equivalent) 3sh CREWSON

342 International Economics

Study of the economic relations of nations of the world. Topics considered include the economic basis for international trade and investment; mechanics of international exchange; tariffs, quotas, exchange control, cartels and state trading as devices of economic nationalism; international economic cooperation with special reference to organizations affiliated with the United Nations. (102 or equivalent) 3sh PICARD

EDUCATION (Elementary)

102 Literature for Children

Experiences with children, preparation of materials for use in a literature program, and criteria for evaluating books written for children. 3sh SHRIGLEY

103 Studies of Children

Bases for a developmental theory of education; growth sequences through adolescence; principles of development, behavior and learning; techniques of child-study; systematic observation of children during the course; implications for educational practice. 3sh SCHILSON

163 Teaching the Language Arts of the Elementary School

Preservice preparation for developmental teaching of oral communication, reading and writing expression. Uses texts and supplementary readings; lectures and discussion; films and other resources, observations and projects for practical competence. 3sh MILLIKEN

165 Teaching Mathematics in the Elementary School

Developmental approach to teaching fundamental operations in the sets of whole and fractional numbers; introduction to selected elementary school mathematics

topics. (8: Foundations of Elementary Mathematics) 3sh EVANS

169 Teaching Social Studies and Science in the Elementary School

Materials and methods used in teaching subjects in the elementary schools; special emphasis on unit teaching, social studies skills and practical experiences in teaching science. 4sh SHUSTER

EDUCATION (Secondary)

(Note: Only one of the following two courses may be used for credit toward the Ohio teaching certificate.)

130 Secondary Education

An historical, comparative and contemporary study of secondary education. Emphasis is placed on the interrelations of school and society; administrative considerations such as pupil personnel and the control, support and organization of schools; objectives of education, programs of study and student activities. (71: Educational Psychology) 3sh SHOEMAKER *(not open to students who have had 125)*

229 Curriculum and Teaching Practices

Topics which receive major consideration are curricular content and organization, principles of teaching-learning, techniques of classroom work, evaluation, and the roles of teacher and pupil. (130) 4sh ROBERTS

EDUCATION (General)

125 Purposes and Practices of Education

Survey of the American public school system at all grade levels: objectives, curricular problems, guidance, organization and administration as they affect the teacher. (71: Educational Psychology) 3sh LYNN *(not open to students who have had 130)*

350 The History of Education

Considers the agencies of education and social forces which have conditioned them during ancient, medieval and modern times. (six hours in education and 71: Educational Psychology) 3sh SHOEMAKER

ENGINEERING

229 Review of Engineering Fundamentals
Review of fundamental engineering subjects; emphasis on type of questions in Ohio State Professional Engineers examination. First half of course covers general engineering subjects, the second half a specific field. (permission) non-credit HICKS (*Includes 24 lessons; fee is \$30 for Ohio residents, \$32 for non-residents; same as for two credit hours.*)

ENGINEERING (Graphics)

1 Engineering Drawing

Basic engineering drawing course covering orthographic projection; auxiliary and sectional views; dimensional, pictorial and assembly drawing; intersections, developments, fastenings and working drawings. Introduction to perspective, nomography, descriptive geometry, vector geometry, electronic circuits and printed circuit boards. 3sh SARCHET

2 Engineering Drawing

Covers isometric, oblique, detail and assembly drawing; intersections, developments, tracings and blue prints. Working drawings made from actual machine parts are dimensioned in the accepted American Standard method. (open only to those who have taken the two-hour course in Engineering Drawing.) 2sh SARCHET (*to be withdrawn March 1967*)

ENGINEERING (Civil)

120 Applied Mechanics (Statics)

Laws of equilibrium of forces; friction; centroids and moment of inertia. (101: Analytic Geometry and Calculus, or carry at same time as 101) 3sh BADGER

121 Applied Mechanics (Dynamics)

Motion of particles and rigid bodies; work and energy; impulse and momentum. (120 or 102: Analytic Geometry and Calculus, or carry at same time as 102) 3sh BADGER

ENGLISH

3 English Composition

Progression from simple expository paragraphs to criticism of literary models. 3sh KNECHT

4 English Composition

Continuation of 3; emphasis on aspects of writing (tone, diction, point of view) which are closely allied with careful reading of literature (3) 3sh JONES

101 English Literature Through Milton

Middle Ages through the seventeenth century; emphasis on Chaucer, Shakespeare and Milton. (4) 3sh HAND, PICKARD

102 English Literature Since Milton

Eighteenth century to the present (4) 3sh HAND, PICKARD

111 Chief American Writers

Franklin, Emerson, Thoreau, Melville, Hawthorne, Poe, Whitman, Dickinson and others. (4) 3sh STONE

112 Chief American Writers

Twain, James, Crane, O'Neill, Eliot, Hemingway, Faulkner, Miller and others. (4) 3sh KNECHT

223 Shakespeare

The comedies and historical plays. (three hours in English beyond 4) 3sh JOHANSSON

224 Shakespeare

The principal tragedies. (three hours in English beyond 4) 3sh JOHANSSON

225 Interpretation of Drama

Analysis of dramatic forms. (three hours in English beyond 4) 3sh BUTTERWORTH

227 Interpretation of Fiction

Study of the forms and techniques of the art of fiction. (three hours in English beyond 4) 3sh MATTHEWS

228 Interpretation of Poetry

Intensive reading of selected poems from all periods of English and American literature. (three hours in English beyond 4) 3sh PURDUM

285 Bible as Literature

Selected prose and poetry of Old and New Testaments. (three hours in English beyond 4) 3sh WHAN

290 Creative Writing

Fundamentals of fiction writing. (4 and

permission: to be secured by submitting a brief autobiographical sketch) 3sh
SCHMIDT

293 Advanced Composition

Study of past and present forms of the essay; practice in a variety of non-fiction prose techniques; stress on the development of a mature prose style. (4) 3sh
WOOLLEY

FINE ARTS

121 History of Painting and Sculpture
Chronological survey of art from the earliest time to the Renaissance. 3sh
KORTLANDER

123 History of Music

Music and musical style from classical times to 1750; covers Medieval, Renaissance and Baroque music and the styles that identify these historical epochs. 3sh
SUESS

124 History of Music

Music and musical styles from 1750 to the present; covers Classical, Romantic and Modern music with emphasis on the twentieth century (123) 3sh SUESS

GEOGRAPHY

150 Geography and Environment

Survey of man's response and adjustment to the world's natural environment in terms of concepts of human geography. 3sh KORSOK (*not open to those who have had 3: Elements of Physical Geography*)

GERMAN

101 Intermediate German

Modern German stories of intermediate difficulty are read with a view toward developing vocabulary and ability to read with comprehension. (2: Beginning German or two years of high school German) 4sh
RICHARDSON

102 Intermediate German

Continuation of 101: student reads two modern works, *Hoehensonne* and *Jacobowsky und der Oberst*. (101) 4sh
RICHARDSON

103 Scientific German

Intended especially for science majors: fulfills language requirement in lieu of 102. (101 or three years of high school German) 4sh RICHARDSON

320 Nineteenth Century German Prose

Reading of representative novellen by the chief writers of Poetic Realism, 1850-1900. (six hours of German at 200 level or above) 3sh THOMAS

GOVERNMENT

1 American National Government

Constitutional basis and development, the political process, and the organization of American national government. 3sh
COLLINS

101 Comparative Government

Government and politics of major foreign powers. Considers organization, procedures, popular representation and the impact of social and economic forces; includes Great Britain, Germany and a non-Western state. 3sh ELSBREE

102 Comparative Government

Government and politics of major foreign powers. Considers organization, procedures, popular representation, and the impact of social and economic forces; includes France and the Soviet Union. 3sh ELSBREE

203 Municipal Government and Administration

Creation and legal powers of cities; municipal elections and politics; analysis of the administrative functions and problems of city government. (six hours of government) 3sh TUCKER

216 International Relations

Survey of the modern nation state system and recent trends in interstate relations; study of basic forces and conditions affecting international politics and the formulation of national foreign policies. (six hours of government) 3sh BALD

GREEK—See Classical Languages

HEALTH—See Physical Education

HISTORY

1 Western Civilization in Modern Times
Covers the period from 1450 to 1815; stresses the Renaissance, the Protestant Reformation, the agricultural and commercial revolutions, European expansion, the French Revolution, and Napoleonic Era. 3sh RICHTER

2 Western Civilization in Modern Times
Places emphasis on the industrial revolution, the unification of Italy and Germany, modern imperialism in Africa and Asia, rise of Japan, the United States as a world power, World War I, rise of totalitarian states, World War II, and efforts toward world organization. 3sh RICHTER

101 History of the United States
Survey course covering political, diplomatic, social and economic development to 1865. 3sh DANIEL

102 History of the United States
Survey course covering political, diplomatic, social and economic development from 1865 to the present. 3sh LOEDEL

105 History of Ohio
Survey from earliest times to the present: social, economic and political. 3sh ROBERTS

269 Teaching Social Studies in Junior and Senior High Schools

Nature, development, purpose and value of the social studies; emphasis on methods and techniques of instruction. Covers problems of curriculum reorganization, unit planning, materials of instruction and evaluation. (twelve hours in social sciences) 3sh ROBERTS

325 The Westward Movement
Expansion from the Atlantic to the Pacific: explorations, Indian trade, land policies, pioneer life, territorial acquisitions and state making, trails and railroads to the Far West, rise of "cowboy land", types of later frontiers, and influence of West upon

American ideals and institutions. (101 and three additional hours in history) 3sh DANIEL

HOME ECONOMICS

7 The Home and its Furnishings

Practical and aesthetic study in house furnishings: considers basic art qualities, styles of houses and interiors; analysis of modern floor plans; selection and arrangement of furniture and accessories. 2sh LANGFORD

108 Consumer Problems of the Family
Personal finance and retailing activities as they affect the consumer. 2sh MACAULEY

110 Textiles

Basic textile course involving study of textile fibers and the construction, processing and care of fabrics. 2sh DOXSEE

125 Family Nutrition

Relation of nutrition to growth, development and maintenance of health in all age groups. 2sh LEWIS

HUMANITIES

107 Great Books

Guided reading of literary masterpieces, ancient and modern. Considers man's relation to God, right and wrong, society and environment. Following are studied: Homer, *Odyssey*; Aeschylus, *Prometheus Bound*; Sophocles, *Philoctetes*; Euripides, *Bacchae*; Plato, selections; Shakespeare, *Othello*; Voltaire, *Candide*; Goethe, *Faust*, Part 1; Dostoevsky, *Crime and Punishment*; Ibsen, selected plays. 3sh WELLS

108 Great Books

Guided reading of literary masterpieces, ancient and modern. Considers man's relation to God, right and wrong, society and environment. Following are studied: Aeschylus, *Agamemnon*; Sophocles, *Antigone*, *Oedipus Rex*; Vergil, *Aeneid*; *Old Testament*, selections; Thucydides, selections from *History of the Peloponnesian War*; Dante, *The Divine Comedy*; Shakespeare, *Hamlet*; Cervantes, *Don Quixote*. 3sh FIELER

JOURNALISM

322 Feature and Magazine Writing

Study of newspaper, magazine and pictorial features, followed by practice in writing and marketing of various types. Considers finding subject, securing photographs, writing articles and surveying markets. (107: Newspaper Reporting or twelve hours of English or permission) 3sh BAIRD

323 Advanced Feature and Magazine Writing

Students are permitted wide range in selecting feature subjects. High-grade writing is stressed with idea of publication. (322) 2sh BAIRD

LATIN—See Classical Languages

LIBRARY SCIENCE

291 The School Library

Methods and materials used in organizing and developing school library service. 3sh LINNENBRUGGE (*required for minor in Library science*)

MANAGEMENT

110 Management

Management, the integrating function of business organization. (12: Principles of Economics or permission) 3sh BOLON

312 Administration of Personnel

Principles of management of people in business organizations and institutions. Among subjects treated: employee selection, training and rating; labor turnover; job analysis; wage and salary administration. (110 or permission) 3sh BOLON

MARKETING

155 Marketing Principles

Principles, methods and policies of marketing consumers' goods and industrial goods. (102: Principles of Economics or equivalent) 3sh HEWITT

MATHEMATICS

1 Elementary Algebra

Course for students with no high school algebra. 3sh JASPER (*not applicable toward degree*)

2 Euclidean Geometry

Course for students with no high school geometry. (1 or one year of high school algebra) 3sh GOLOS (*not applicable toward degree*)

3 College Algebra

Exponents and radicals; quadratic equations; proportion and variations; binomial theorem; progressions; determinants; applications from the physical and social sciences and business. (2 or one year each of high school algebra and geometry) 3sh JASPER

4 Basic Mathematics for Business Analysis

Study of interest, annuities, sinking funds, valuation of bonds, capitalized cost, life insurance and life annuities. (3) 3sh JASPER (*not open to students who passed 16*)

8 Foundations of Elementary Arithmetic

Study of number systems, algebraic processes and nature of proof. Emphasis on functional competence. (high school algebra, plane geometry) 3sh GOLOS (*open to elementary education majors only; to be changed to six-hour sequence at later date*)

14 Trigonometry

Definitions of trigonometric functions and relations among them; addition theorems, functions of the double and half angles; computations with logarithms and solutions of the oblique triangles. (9: Fundamentals of Mathematics or 3 with minimum grade of C) 3sh JASPER

15 Freshman Mathematics

Algebra and plane trigonometry. (2 or one year each of high school algebra and geometry) 5sh SHANKAR (*not open to those who have had 3 or 9: Fundamentals of Mathematics*)

16 Analytic Geometry and Calculus

Functions and limits, differentiations and integration of algebraic forms, vectors, topics in analytic geometry (including conics), and differentiation of trigonometric functions. (14 or 15) 5sh BUTNER

101 Analytic Geometry and Calculus

Differentiation of logarithmic and transcendental functions, evaluation of integrals, limits and continuity, applications of derivatives and integrals, improper integrals, and polar coordinates. (16) 4sh SHANKAR

102 Analytic Geometry and Calculus

Solid analytic geometry, partial differentiation, multiple integrals, infinite series, and expansion of functions. (101) 4sh GOEDICKE

209 College Geometry

Brief review of elementary plane Euclidean geometry. Selected topics in axiomatics, modern Euclidean and non-Euclidean geometries. (16) 3sh JASPER

268 Teaching of Mathematics in High School

Analysis of the basic ideas of algebra and geometry. Methods of presenting topics in these subjects to junior and senior high school students. (209 and 71: Educational Psychology) 3sh LIFSEY

MUSIC—See Fine Arts**PHILOSOPHY****1 Principles of Reasoning**

Use of evidence in establishing reliable conclusions. 3sh RUCHTI

110 Introduction to Philosophy

Analysis of typical philosophical problems arising in the study of nature, society and religion for the purpose of developing a thoughtful and consistent intellectual perspective. 3sh RUCHTI

201 Ethics

Comparison of theories of the right and the good which enter into contemporary thought. 3sh WIEMAN

PHYSICAL EDUCATION**102 Personal and Community Health**

Hygienic practices and an appreciation of the means whereby health of the individual may be maintained. 3sh TREPP

127 First Aid

Principles and practices of American Red Cross First Aid. 2sh LATOURRETTE (*Red Cross certificate cannot be issued*)

152 Kinesiology

Study of muscular actions in their relation to the problems of bodily development and efficiency; deals with common postural defects and the exercises for their treatment. 2sh TREPP (*By correspondence only; not open to physical education majors at University*)

153 Nature and Function of Play

Historical background, theory, need and administration of play; emphasis on play programs for schools, recreation centers, campuses and clubs. 2sh RHOADS

191 Administration of Intramural Activities

Current practices, ideals and methods of organizing and administering a program of intramural sports at all age levels. 2sh RHOADS

269 Teaching of Health

Instruction, principles and curricula used in presenting health information to pupils in the elementary and secondary schools. (102) 3sh TREPP

270 Teaching of Physical Education

Objectives, organization and program suggestions for elementary school. 1sh JACOBY

304 History and Principles of Physical Education

Physical education systems and their influences from the time of the Greeks; principles underlying physical education in the modern program of education. (133: Anatomy and Kinesiology or 134: Human Physiology or equivalent.) 3sh MASON

306 Organization and Administration of Physical Education

Methods of organizing and administering health and physical education, recreation, and athletics in schools and colleges. 3sh MASON

349 Community Recreation

History of the play movement, programs and program building, administration of playgrounds, community centers, and recreational activities. (ten hours in physical education) 3sh O'NEAL

PHYSICAL SCIENCE

3 The Physical World

General physical science course designed for non-science majors. Includes introduction to astronomy, meteorology and topography. 2sh PIERCE (*not credited as laboratory science at University unless student earns one more credit hour in appropriate laboratory section on campus*)

4 The Physical World

A general physical science course designed for non-science majors. Includes chemistry and physics. 2sh PIERCE (*not credited as laboratory science at University unless student earns one more credit hour in appropriate laboratory section on campus*)

PHYSICS

5 Introduction To Physics

Fundamentals of mechanics, heat and sound. 3sh SHIPMAN (*For preprofessional students; not credited as laboratory course unless one more hour in appropriate laboratory section on campus*)

6 Introduction To Physics

Fundamentals of electricity, magnetism, light and modern physics. (5) 3sh SHIPMAN (*For preprofessional students; not credited as laboratory course unless one more hour in appropriate laboratory section on campus*)

PSYCHOLOGY

1 General Psychology

Survey of the most significant facts and principles of behavior. 3sh CRAWFORD

2 Principles Of Psychology

An extension of 1, with emphasis on learning, motivation, sensory processes, etc. (1 or equivalent) 3sh RUSSELL

71 Educational Psychology

Psychological facts and principles of concern to those planning to teach. (1 or equivalent) 3sh BRADSHAW

131 Psychology Of Adjustment

Dynamics, development and problems of

human adjustment. (1 or equivalent) 3sh RUSSELL (*no credit given if 332 or 333: Psychology of Personality has been taken*)

173 Child and Adolescent Psychology

Behavior from infancy through adolescence. (1 or equivalent) 3sh NICKOLS

332 Abnormal Psychology

Man's mental deviations from the normal; theory, application and limitations of psychoanalysis; methods of studying abnormal mental processes, especially psychoses. (nine hours in psychology or six hours in psychology and six hours in zoology) 3sh KOONS

RADIO-TELEVISION

79 Introduction to Radio-Television

Organization, structure and functions of broadcasting as a medium of communication. 2sh GREER

SOCIOLOGY

101 Principles of Sociology

Elements of sociological analysis: social organization, culture, socialization, primary groups, social stratification, associations, collective behavior, population and ecology. Analysis of special areas: family, religion, education, minorities, crime and delinquency. Master trends: urban man, industrial man, political man. 3sh TRUCHSES (*not open to those who have had 1: Introduction to Sociology*)

102 American Society

Analysis of structure and changes in contemporary American society: the family, education, religion, industry, political institutions, urbanization, race relations, social classes, social problems. (101 or 1: Introduction to Sociology) 3sh TRUCHSES (*not open to students who have taken 2: Social Problems*)

SPEECH

110 Parliamentary Procedure

Study of techniques in conducting a public

gathering and presiding over an assembly.
(1: Fundamentals of Speech or equivalent)
1sh FOSTER

STATISTICS

155 Business Statistics

Nature of economic and business data such as prices, output, employment; methods

used in collection, presentation, analysis and interpretation of data. Includes frequency distributions, measures of central tendency, measures of dispersion, rates, ratios, percentages, index numbers, tables, sources and evaluation of data, correlation, time series analysis, and sampling error. (102: Principles of Economics or equivalent, Math 3 and 4 or 15: Freshman Mathematics and 16: Analytic Geometry and Calculus or equivalent) 4sh STAFF

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- Arthur P. Woolley, A.B., *Instructor in English*





PROFILE OF OHIO UNIVERSITY

Chartered in 1804, Ohio University is the oldest institution of higher learning in the Northwest Territory. In 162 years, the University has grown from a single building to 76 principal buildings covering 745 acres. Cutler Hall, the main administration building, is a National Historic Landmark.

The main campus of the University is located in Athens, 76 miles southeast of Columbus, the state capital. A University-owned airport, with a 4,000-foot paved and lighted runway, is located one mile east of the campus on U.S. Route 50 and is open to the public.

The Athens campus has an enrollment of more than 15,500 students in seven colleges and six schools. Some 5,500 students are enrolled in branch campuses at Belmont County, Chillicothe, Ironton, Lancaster, Portsmouth and Zanesville.

University officials have launched an extensive building program to accommodate a growing student body, which is expected to increase at the rate of 1,200 students per year during the next eight years. The program includes a \$25 million science and engineering campus, a \$6.5 million library, a \$7 million 14,000-seat convocation center, a music building, and an educational radio and television building. Overall plans call for expenditure of \$138 million on capital construction in the next decade.

Currently, the University offers undergraduate study in 95 areas. The Graduate College offers 13 doctoral programs and master's degree work in 38 areas.

The University's academic calendar consists of two 18-week semesters and a summer session of two five-and-one-half-week terms. Many students find it advantageous to register for all sessions, which provides the opportunity for year-round study and research. Graduate assistants have the added opportunity of study with waiver of the general registration fee during the summer sessions immediately preceding and following the period of their regular appointment. Some graduate appointments and scholarships are available in the summer session as well as in the regular academic year.

Ohio University has been an accredited member of the National University Extension Association since 1926. The University is also accredited by the North Central Association of Colleges and Secondary Schools, and by the professional accrediting associations identified with its major academic divisions.

OHIO UNIVERSITY BULLETIN

OHIO UNIVERSITY

Athens, Ohio 45701

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